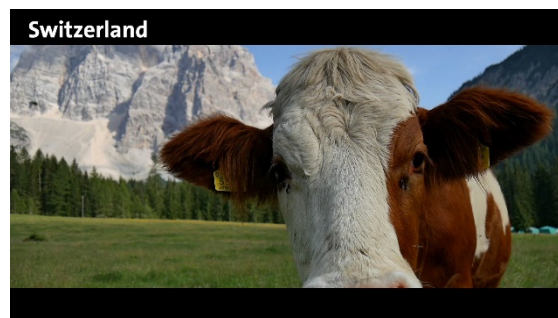


# Université de Genève Switzerland

> **infosheet 2022-2023**



## 1. Nomination procedure

Deadline	Autumn Semester: <b>March 31</b>	Spring Semester: <b>August 31</b>
Please send an email to: <a href="mailto:nomination@unige.ch">nomination@unige.ch</a>	Students: last name <b>in capital</b> first name email period of study field of study  We will then send each student instructions&links to register online for their exchange and accommodation.	
Students with special needs must be announced at the time of their nomination.		

## 2. Students registration

Registration Deadline	April 10	September 10
Documents to be uploaded	<ul style="list-style-type: none"> <li>- Motivation letter</li> <li>- Official transcripts</li> <li>- Photo</li> <li>- passport copy</li> <li>- proof of French or English level – except if it is the language of instructions of the current studies</li> <li>- study plan</li> </ul>	

## 3. Acceptance letter

Sent by email directly to students	May 15	October 15
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## More information

### Academic Calendar

Fall Semester: September 19, 2022 to February 10, 2023 *exams January to February*  
 Spring Semester : February 20, 2023 to June 23, 2023 *exams May to June*  
 Orientation : September 16, 2022 / February 17, 2023

### Study plan

Students should use our [course catalogue](#) published every summer. Applicants must base their course selection on courses from the previous year and adjust later if necessary.

Study plans are approved by our academic advisors before the semester starts. If needed, students will be able to adjust it once in Geneva.

## Main academic restrictions

- Bachelor level students are not allowed to take courses at Master's level.
- Courses may be chosen from two different Faculties/Institutes at the most.

Please refer to our website for Faculty [general and particular restrictions](#)

## Recommended language skills

The main language of instruction is [French](#); however, a wide range of courses are given in [English](#).

Requested level for both: **B2**

Exceptions/French level: - **C1** for students in French Literature  
- **A2** or more for our Ecole de langue et de civilisation françaises (see hereunder)

For courses taken in French and/or in English, students are requested to provide either:

- an official test
- an official letter from a professor attesting their level

If students take French and English courses, they must provide a test or attestation **for both languages**.

We provide access to a French test (cost CHF 30.-). The link is sent to students along with registration instructions.

## Improving French skills

Before the exchange: [Intensive French courses](#) are available during the summer and winter holidays, with special rates for exchange students. The link is provided to nominated students along with online registration instructions.

During the exchange: [2 free French support courses per week](#) are available during each semester (3 ECTS each or 4 ECTS if students present extra work).

Our "[École de langue et de civilisation françaises](#)" offers intensive French language course modules of one or two semesters – French level B1 is requested for the **Année propédeutique** / A2 for the **Année d'immersion** (linguistic and cultural courses).

## Grading system

	ECTS Scale	UNIGE Grading Scale
Excellent	A	6.00, 5.75, 5.50, 5.25
Very good	B	5.00, 4.75
Good	C	4.50
Satisfactory	D	4.25
Pass	E	4.00
Fail	F	< 4.00

## Visa and Residence Permit

Non-EU citizens may require a visa and must contact the nearest Swiss embassy **3 months before entering Switzerland** in order to inquire about the visa procedure.

Visa request for students over 30 is subject to a specific approval. Visa allowance is not guaranteed.

The visa will allow entry into Switzerland. Students will also need to request a residence permit from the Geneva Migration Office (OCPM) upon their arrival in Geneva.

## Housing

As soon as your student is nominated, she/he will get a link to register online for the [Cité Universitaire de Genève](#) to ask for a room.

Students over 34 can not apply for a room at the Cité Universitaire. Please contact our office for more information. Rooms are allocated on a first-come first-served basis. **Please send us your nomination as soon as possible.**

## Cost of living in Geneva

The average [cost of living](#) for a student in Geneva is approximately CHF 2,000 per month.

Students will have to prove financial capacity (statement of account and assets), both for visa and residence permit requests.

## Insurance

[Health insurance](#) is mandatory in Switzerland (accident and health). Students may request recognition of their private insurance or subscribe to a Swiss student insurance policy upon arrival in Switzerland (about CHF 120.- per month).

## Transcripts

A transcript will be issued about 6 weeks after the assessment period has finished at our institution. Official transcripts will be sent to partner universities directly.

## Contacts

Director  
Ms. Daniela SAUGE  
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Incoming student  
Ms Claire GIORDANO  
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Outgoing student  
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**UNIVERSITÉ  
DE GENÈVE**

ACADEMIC EXCHANGE  
OFFICE

Uni Mail - 40 Boulevard du Pont-d'Arve - 1211 Genève 4

[www.unige.ch/geneva](http://www.unige.ch/geneva)

Code of ethics and professional conduct

[www.unige.ch/ethique/charter/](http://www.unige.ch/ethique/charter/)